

## Expectations and duties of BBS Council members

The Basel Biometric Society (BBS) is a section of the ROeS, the [Austrian Swiss Region](#) of the [International Biometric Society](#) (IBS). BBS is an independent, non-profit organization which provides a forum for discussions of how to apply statistical methods in biological and medical science.

Rights and obligations of the members are defined by the Constitution and the by-laws of the IBS and its region of Austria Switzerland and are binding. This document should be considered in addition to the BBS statutes ([https://baselbiometrics.github.io/home/docs/data/BBS\\_Statutes.pdf](https://baselbiometrics.github.io/home/docs/data/BBS_Statutes.pdf)) and refers to the collaborative nature of the association and the behaviours of the council members.

As the statutes of the Basel Biometric Society (BBS) state, the objective of the BBS is to “promote the ideas of the International Biometric Society (IBS) in Basel and surrounding regions and facilitate contact between the members”. This is done primarily by organizing seminars, workshops and trainings and thus fostering the cross-fertilization and scientific exchange between various disciplines in drug development, including statisticians and statistics groups in the region.

In light of this objective, BBS Council members are asked to play an active role in promoting these exchanges, but also in defining the ways and forms in which these exchanges takes place. More explicitly, they are asked to collaborate with the other Council members to set up a yearly program of workshops and trainings that reflects the current statistical trends and directions. They are asked to engage in the planning of activities, by bringing ideas and suggestions to the table and by supporting the implementation of these ideas in practice. For example, they are encouraged to be involved in the following activities:

- responsible to drive an inspiring, relevant and balanced agenda of quantitative topics, by co-creating topics or facilitating external proposals
- contacting potential speakers for seminars, workshop and trainings;
- introducing and facilitating the above;
- presenting topics directly;
- aiding in the logistics and operations of the events that the BBS organizes;
- contacting members of their own organization to determine interest in participating in the events and identify relevant contributions;
- circulate, also on social media when appropriate, the information on BBS events;
- share BBS events in their organization;
- support a culture of inclusive collaboration within the BBS board and the BBS in general

Especially the last point is important and requires an openness to new ideas and courage to try out new formats. The Council members, supported by the BBS president, are also asked to increase and foster the Council’s diversity, by proposing the inclusion of new members and collaborators that may be willing to engage in the BBS activities, at specific time points.

The Council/board meetings occur on a monthly basis and regular attendance is encouraged, to guarantee full support to the BBS by regularly volunteering time, talent and energy. Should attendance not be feasible for an extended period of time, it is recommended to contact the current BBS president. Absence from the Council should not be prolonged for more than 3 months without notification to the BBS president. The option of replacement as Council member may be proposed to the individual in case absence is noted for longer than 3 months. It is good practice to always notify the BBS president if attendance is not feasible for an extended period of time.

In summary, the expectation is that Council members engage, collaborate and drive the BBS Council activities, with a view to promoting statistical ideas and applications in the Basel wider-region.